

# Town Council Agenda Report

**TO:** Mayor and Councilmembers

**FROM:** Russell C. Muniz, MBA, CMC,  
Acting Assistant Town Administrator

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** Town Wide

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE TOWN OF DAVIE, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE TOWN OF DAVIE, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2006; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.

**REPORT IN BRIEF:** The Town imposed Ordinance # 2005-19 which authorized the annual reimposition of annual Solid Waste Service Assessments for solid waste collection and disposal. The program has been in place since fiscal year 2005/2006. In order to reimpose the annual solid waste annual collection and disposal assessment program using the tax bill collection method for fiscal year 2006/2007 this resolution, announcing the estimated rate is required. The current rate for bulk waste service is \$207.75. Based on the recently concluded waste weight generation study conducted by the Town's consultant Brown & Caldwell the rate will need to increase to reflect the increase in collected waste and to cover increases in tipping fees, and the contract escalator. Based on the studies findings and other factors previously mentioned the estimated rate shall be \$278.05. A final rate resolution, identifying the final rate to be charged residential customers, will be required in order for the program to comport with state law.

**PREVIOUS ACTIONS:** Ordinance 2005-19, R-2005-055, and R-2005-255

**CONCURRENCES:** N/A

**FISCAL IMPACT:** N/A

**RECOMMENDATION(S):** Motion to approve the resolution.

**ATTACHMENT(S):** Resolution,

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**RESOLUTION NO. R-2006-**

**A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF SOLID WASTE IN THE TOWN OF DAVIE, FLORIDA; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR SOLID WASTE SERVICE ASSESSMENTS AGAINST ASSESSED PROPERTY LOCATED WITHIN THE TOWN OF DAVIE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2006; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town Council (the "Council") of the Town of Davie, Florida (the "Town"), has enacted Ordinance No. 2005-19 (the "Ordinance"), which authorizes the annual reimposition of annual Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities or programs against certain Assessed Property within the Town;

**WHEREAS**, the imposition of an annual Solid Waste Service Assessment for Solid Waste collection and disposal services, facilities or programs for each Fiscal Year is an equitable and efficient method of allocating and apportioning Solid Waste Costs among parcels of Assessed Property; and

**WHEREAS**, the Council desires to reimpose an annual Solid Waste collection and disposal assessment program within the Town, using the tax bill collection method for the Fiscal Year beginning on October 1, 2006.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF DAVIE, FLORIDA, AS FOLLOWS:**

**SECTION 1. AUTHORITY.** This resolution is adopted pursuant to the provisions of the Solid Waste Service Assessment Ordinance (Ordinance No. 2005-19), the Initial Assessment Resolution (Resolution No. R-2005-255), sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

**SECTION 2. PURPOSE AND DEFINITIONS.** This resolution constitutes the Preliminary Rate Resolution as defined in the Ordinance which initiates the annual process for updating the Assessment Roll and directs the reimposition of Solid Waste Service Assessments for the Fiscal Year beginning October 1, 2006. All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance and the Initial Assessment Resolution. Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa.

**SECTION 3. PROVISION AND FUNDING OF SOLID WASTE SERVICES.**

(A) Upon the imposition of Solid Waste Service Assessments for Solid Waste collection and disposal against Assessed Property located within the Town, the Town shall provide Solid Waste collection and disposal services to such Assessed Property.

(B) It is hereby ascertained, determined, and declared that each parcel of Assessed Property will be benefited by the Town's provision of Solid Waste collection and disposal services in an amount not less than the Solid Waste Service Assessment imposed against such parcel, computed in the manner set forth in this Preliminary Rate Resolution.

**SECTION 4. LEGISLATIVE DETERMINATIONS OF SPECIAL BENEFIT AND FAIR APPORTIONMENT.** The legislative determinations of special benefit and fair apportionment embodied in the Ordinance and the Initial Assessment Resolution are affirmed and incorporated herein by reference.

**SECTION 5. ESTABLISHMENT OF ANNUAL SOLID WASTE SERVICE  
ASSESSMENT RATE AND ASSESSMENT ROLL.**

(A) For the Fiscal Year beginning October 1, 2006, for which Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities and programs are to be reimposed, the Solid Waste Cost shall be allocated among all parcels of Assessed Property, based upon each parcels' classification as Residential Property and the number of Dwelling Units for such parcels. Only those parcels assigned an Improvement Code of "R" by the Property Appraiser on the Tax Roll shall be classified as Assessed Property. The Solid Waste Cost for Fiscal Year 2006-07 is estimated to be **\$5,839,050**. Accordingly, a rate of assessment equal to **\$278.05** for each Dwelling Unit for solid waste collection and disposal services is hereby approved for Fiscal Year 2006-07.

(B) The Town Administrator is hereby directed to prepare, or cause to be prepared, an updated Assessment Roll for the Fiscal Year beginning October 1, 2006 in the manner provided in the Ordinance. Such updated Assessment Roll shall contain the following: (1) a summary description of all Assessed Property within the Town conforming to the description contained on the Tax Roll, (2) the name and address of the Owner of record of each parcel as shown on the Tax Roll, and (3) the amount of the Solid Waste Service Assessment attributable to each Dwelling Unit for Solid Waste collection and disposal services. A copy of this Preliminary Rate Resolution, the Ordinance, the Initial Assessment Resolution and the updated Assessment Roll is maintained on file in the office of the Town Clerk and open to public inspection. The foregoing shall not be construed to require that the updated Assessment Roll be in printed form if the amount of

the Solid Waste Service Assessment for each parcel of property can be determined by use of a computer terminal available to the public. The Solid Waste Service Assessment for each parcel of Assessed Property shall be computed by multiplying the assessment rate by the number of Dwelling Units on such parcel.

(C) It is hereby ascertained, determined, and declared that the foregoing method of determining the Solid Waste Service Assessments for Solid Waste collection and disposal services is a fair and reasonable method of apportioning the Solid Waste Cost therefore among parcels of Assessed Property.

**SECTION 6. AUTHORIZATION OF PUBLIC HEARING.** There is hereby established a public hearing to be held at 6:30 p.m. on September 14, 2006, at Town Council Chambers of Town Hall, 6591 Orange Drive, Davie, Florida, for the purpose of (A) receiving and considering any comments on the Solid Waste Service Assessments from affected property owners and (B) authorizing the reimposition of such Solid Waste Service Assessments for solid waste collection and disposal for the Fiscal Year beginning October 1, 2006 and collecting such assessments on the same bill as ad valorem taxes.

**SECTION 7. NOTICE BY PUBLICATION.** The Town Clerk shall publish a notice, as required by Section 2.04 of the Ordinance, in substantially the form attached hereto as Appendix A. Such notice shall be published not later than August 24, 2006 in a newspaper generally circulated in Broward County.

**SECTION 8. NOTICE BY MAIL.** The Town Administrator shall provide notice by first class mail to the Owner of each parcel of Assessed Property in the event circumstances described in Section 2.08(F) of the Ordinance so require. Such notice

shall be in substantially the form attached hereto as Appendix B. Such notices shall be mailed not later than August 24, 2006.

**SECTION 9. EFFECTIVE DATE.** This Preliminary Rate Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
MAYOR/COUNCIL MEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2006

**APPENDIX A  
FORM OF NOTICE TO BE PUBLISHED**

**To Be Published by August 24, 2006**

**[INSERT MAP OF TOWN]**

**NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR  
COLLECTION OF SOLID WASTE SERVICE SPECIAL ASSESSMENTS**

Notice is hereby given that the Town Council of the Town of Davie, will conduct a public hearing to consider reimposing solid waste service assessments for the Fiscal Year beginning October 1, 2006, against certain improved residential properties located within the incorporated area of the Town, to fund the cost of solid waste collection and disposal services, facilities and programs provided to such properties and to authorize collection of such assessments on the tax bill.

The public hearing will be held at 6:30 p.m. on September 14, 2006 in the Town Council Chambers of Town Hall, 6591 Orange Drive, Davie, Florida, for the purpose of receiving public comment on the proposed assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 calendar days of the date of this notice. If a person decides to appeal any decision made by the Town Council with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town at (954)797-1020, at least seven days prior to the date of the hearing.

The rate of assessment for the upcoming fiscal year shall be \$278.05 per dwelling unit. The total annual solid waste assessment revenue to be collected within the Town of Davie is estimated to be \$5,839,050. Copies of the Solid Waste Service Assessment Ordinance (Ordinance No. 2005-19), the Initial Assessment Resolution (Resolution No. R-2005-255), the Preliminary Rate Resolution initiating the annual process of updating the Assessment Roll and reimposing the Solid Waste Service Assessments, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the Town Clerk's Office of Town Hall, located at 6591 Orange Drive, Davie, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2006, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Town Hall at (954)797-1000, Monday through Friday between 8:30 a.m. and 5:00 p.m.

**Russell Muniz, CMC  
TOWN CLERK**



## APPENDIX B

### FORM OF NOTICE TO BE MAILED

#### \* \* \* \* \* NOTICE TO PROPERTY OWNER \* \* \* \* \*

Town of Davie  
6591 Orange Drive  
Davie, Florida 33314-3399

TOWN OF DAVIE, FLORIDA  
NOTICE OF HEARING TO IMPOSE AND  
PROVIDE FOR COLLECTION OF NON-  
AD VALOREM ASSESSMENTS

Owner  
Address  
City, State Zip

Sequence #  
Tax Parcel #  
Legal Description:

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As required by section 197.3632, Florida Statutes, and the direction of the Town Council notice is given by Town of Davie, that annual assessments for solid waste services using the tax bill collection method, may be reimposed and levied on your property. The use of an annual special assessment to fund solid waste services benefiting improved property located within the Town of Davie, in the past has proven to be fair, efficient and effective. The total annual solid waste assessment revenue to be collected within the Town of Davie, is estimated to be **\$5,839,050**. The annual solid waste assessment is based on the number of residential dwelling units contained on each parcel of property. The following is a summary of the non-ad valorem special assessments being reimposed on the above parcel for the fiscal year beginning October 1, 2006.

The above parcel is subject to the solid waste assessment:

The total number of residential dwelling units on the above parcel is 21,000.

The annual solid waste assessment for the above parcel is **\$278.05** for fiscal year 2006-07 and for future fiscal years.

A public hearing will be held at 6:30 p.m. on September 14, 2006, in the Town Council Chambers of Town Hall, 6591 Orange Drive, Davie, Florida for the purpose of receiving public comment on the proposed assessments. All owners of improved property within the Town were mailed individual notices similar to this one when the assessments were first imposed. Subsequently, only owners of reclassified property which resulted in an

increased assessment, or owners of property not included on the prior years assessment roll will receive updated mailed notice in addition to the annual published notice. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 calendar days of the date of this notice. If you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Clerk at (954)797-1020 at least seven days prior to the date of the hearing.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Town Council action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Copies of the legal documentation for the assessment program are available for inspection at the Town Clerk's office, located at 6591 Orange Drive, Davie, Florida.

The special assessment amount shown on this notice and the ad valorem taxes for the above parcel will be collected on the ad valorem tax bill mailed in November of each year that the assessment is imposed. Failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title.

If there is a mistake on this notice, it will be corrected. If you have any questions, please contact the Town Hall at (954)797-1000, Monday through Friday between 8:30 a.m. and 5:00 p.m.

# Memorandum

TO: Mayor & Town Council

FROM: Russell C. Muniz, MBA, CMC  
Acting Assistant Town Administrator

SUBJECT: Solid Waste Assessment – Interim Rate (Item 4.9)

DATE: August 3, 2006

As indicated in the staff report for agenda item 4.9, the results of the weight generation study warrant an increase in the solid waste assessment rate, as specified in the contract with Waste Management. The new interim annual rate will go from \$207.75 per annum (\$17.31 per month) to \$278.05 per annum (23.17) which reflects a 33% increase.

The new rate reflects an increase in tonnage, an increase in the Consumer Price Index (CPI), and an adjustment for 2004/2005 and 2005/2006. While the interim rate appears high, staff will be further analyzing it to ensure its accuracy. If the rate is overestimated it will be reduced prior to setting the final rate on September 14, 2006. Meanwhile an interim rate is required by the Broward County Property Appraiser by August 4, 2006.

Please advise if you should have any questions.